



Hal Balzan Local Council

**Annual Budget
For
Financial Year
2020**

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Overview and Summary

The Hal Balzan Local Council is presenting the Financial Estimates for the year 2020.

Income is projected to amount to circa €379,329 which include:

Funds received from Central Government of circa €351,397. This includes the amount of €323,237 as the Government's Annual allocation for 2020;
Bye-Laws and Legal Fees of circa €26,000. This income is expected to be generated mainly from permits for the use of machinery;
Local Enforcement Income of circa €1,700;
Investment Income of circa €32 and
General Income of circa €200.

Expenditure is projected to amount to circa €384,079 which include:

Personal Emoluments of circa €101,274;
Operations and Maintenance of circa €183,862;
Administration of circa €39,671;
Finance Cost of circa €1,455 and
Other Expenditure of circa €57,817 being the budgeted depreciation.

These Financial Estimates have been approved by the Council.

SIGNED

Notary Ian Spiteri
Mayor

SIGNED

Doriette Farrugia
Executive Secretary

Statement of Income and Expenditure

DESCRIPTION	BUDGET	ACTUAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2020	Bud-Bud	Bud-Act
	€	€	€	€	€
Income					
Funds received from Central Government (1)	328,202	333,928	351,397	23,195	17,469
Income raised from Bye-Laws (2)	17,500	27,299	26,000	8,500	(1,299)
Income raised from LES (3)	2,000	1,898	1,700	(300)	(198)
Investment Income (4)	-	31	32	32	1
Other Income (5)	50	950	200	150	(750)
TOTAL	347,752	364,106	379,329	31,577	15,223
Expenditure					
Personal Emoluments (6)	88,703	93,516	101,274	12,571	7,758
Operations and Maintenance (7)	180,897	150,689	183,862	2,965	33,173
Administration (8)	40,630	37,285	39,671	(959)	2,386
Finance Cost (9)	-	1,001	1,455	1,455	454
Other Expenditure (10)	35,328	56,943	57,817	22,489	874
TOTAL	345,558	339,434	384,079	38,521	44,645
Surplus / Deficit	2,194	24,672	(4,750)	(6,944)	(29,422)

Statement of Financial Position

DESCRIPTION	BUDGET	ACTUAL	BUDGET	VARIANCE	VARIANCE
	as at 31 Dec	as at 31 Dec	as at 31 Dec		
	2019	2019	2020	Bud-Bud	Bud-Act
	€	€	€	€	€
Non-current Assets					
Property, Plant and Equipment (16)	197,440	295,791	244,074	46,634	(51,717)
Current Assets					
Inventories (11)	-	285	200	200	(85)
Receivables (12)	5,342	20,948	11,615	6,273	(9,333)
Cash and Cash Equivalents (13)	356,817	397,596	432,256	75,439	34,660
Total Current Assets	362,159	418,829	444,071	81,912	25,242
Current Liabilities (14)					
Payables	54,400	72,154	64,262	9,862	(7,892)
Total Current Liabilities	54,400	72,154	64,262	9,862	(7,892)
Net Current Assets	307,759	346,675	379,809	72,050	33,134
Non-current liabilities (15)					
	31,374	141,271	127,438	96,064	(13,833)
Net Assets	473,825	501,195	496,445	22,620	(4,750)
Reserves					
Retained Funds	473,825	501,195	496,445	22,620	(4,750)

Financial Situation Indicator

DESCRIPTION	BUDGET	ACTUAL	BUDGET
	as at 31 Dec	as at 31 Dec	as at 31 Dec
	2019	2019	2020
	€	€	€
Current Assets	362,159	418,829	444,071
Current Liabilities	54,400	72,154	64,262
Working Capital	307,759	346,675	379,809
Government Allocation	304,802	304,802	323,237
FSI	101 %	114 %	118 %

Cash Budget

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	
	2020	2020	2020	2020	
	€	€	€	€	€
Cash Inflows					
Government cash inflows	92,309	87,849	87,849	87,850	355,857
Cash flows from Bye-Laws & L.N fees	6,500	7,500	7,000	4,000	25,000
Local Enforcement cash flows	425	425	425	425	1,700
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	32	32
	-	-	-	32	32
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds	-	-	-	-	-
Cash received from Twinning	-	-	-	-	-
Cash from Community Services	500	-	500	-	1,000
Other Cash Inflows	-	150	50	-	200
TOTAL Inflows	99,734	95,924	95,824	92,307	383,789
Cash Outflows					
Personal Emoluments	28,571	23,856	23,814	23,826	100,067
Operations & Maintenance	46,394	48,645	50,965	47,555	193,559
Administration	12,233	9,918	14,298	11,499	47,948
Finance	563	109	646	137	1,455
Capital					
Acquisition of property					-
Construction					-
Improvements	2,600				2,600
Special programmes					-
Equipment		1,500	1,500	500	3,500
	2,600	1,500	1,500	500	6,100
Cash outflows re EU projects					-
Cash outflows re Twinning					-
Cash outflows re Community Services					-
	-	-	-	-	-
TOTAL Outflows	90,361	84,028	91,223	83,517	349,129
SURPLUS / (DEFICIT)	9,373	11,896	4,601	8,790	34,660
Brought forward (Bank /Cash Bal.)	397,596	406,969	418,865	423,466	397,596
Carry forward	406,969	418,865	423,466	432,256	432,256

Detailed Estimates of Income

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE	
Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec	Bud-Bud	Bud-Act	
2019	2019	2019	2019	2020			
€	€	€	€	€	€	€	€
Income							
1 Funds received form Central Government:							
0001 In terms of section 55 CAP 363	304,802	228,602	76,200	304,802	323,237	18,435	18,435
0002-0004 In terms of section 58 CAP 363	-	-	-	-	-	-	-
0005-0019 Other Income	23,400	-	29,126	29,126	28,160	4,760	(966)
	328,202	228,602	105,326	333,928	351,397	23,195	17,469
2 Bye-Laws & Legal Fees							
0021-0025 Community Services	2,500	1,029	-	1,029	1,000	(1,500)	(29)
0026-0035 Income from Permits	15,000	19,938	6,332	26,270	25,000	10,000	(1,270)
	17,500	20,967	6,332	27,299	26,000	8,500	(1,299)
3 Local Enforcement Income							
0037 Commission from Regional Committees	2,000	1,248	222	1,470	1,700	(300)	230
0038-0055 Contraventions	-	35	393	428	-	-	(428)
	2,000	1,283	615	1,898	1,700	(300)	(198)
4 Investment Income							
0091-0095 Bank interest	-	-	31	31	32	32	1
0096-0099 Income received from Government Securities	-	-	-	-	-	-	-
	-	-	31	31	32	32	1
5 General Income							
0056-0065 Sponsorships	-	920	-	920	-	-	(920)
0066-0069 Documents & Information	-	-	-	-	200	200	200
0070-0075 EU Funds	-	-	-	-	-	-	-
0076-0080 Twinning	-	-	-	-	-	-	-
0081-0089 Insurance Claims	-	-	-	-	-	-	-
0100-0109 Donations	-	-	-	-	-	-	-
0110-0119 Contributions	50	-	25	25	-	(50)	(25)
0120-0129 General Income	-	5	-	5	-	-	(5)
	50	925	25	950	200	150	(750)
Total	347,752	251,777	112,329	364,106	379,329	31,577	15,223

Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
2019	2019	2019	2019	2020	Bud-Bud	Bud-Act
€	€	€	€	€	€	€

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Personal Emoluments

1100 Mayor's Allowance	7,464	6,831	2,759	9,590	12,804	5,340	3,214
1200 Employees' Salaries & Wages	61,398	47,806	15,134	62,940	64,190	2,792	1,250
1300 Bonuses	6,388	-	4,777	4,777	6,799	411	2,022
1400 Income Supplements	727	-	800	800	727	-	(73)
1500 Social Security Contributions	5,826	4,369	1,457	5,826	6,004	178	178
1600 Allowances	6,400	6,250	3,250	9,500	10,600	4,200	1,100
1700 Overtime	500	83	-	83	150	(350)	67
	88,703	65,339	28,177	93,516	101,274	12,571	7,758

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Operations and Maintenance

2100-2149 Public Utilities	4,050	429	241	670	2,050	(2,000)	1,380
2200-2259 Public Materials & Supplies	900	455	(36)	419	1,000	100	581
2300-2399 Repairs & Upkeep	14,900	16,707	(10,106)	6,601	11,100	(3,800)	4,499
2400-2449 Rent	-	-	-	-	2,000	2,000	2,000
3010 Street Lighting	3,000	1,865	1,018	2,883	3,000	-	117
3020 Lease of Equipment	6,000	4,478	(4,478)	-	-	(6,000)	-
3030 Insurance	1,400	1,178	380	1,558	1,200	(200)	(358)
3035 Bank Charges	200	367	118	485	500	300	15
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	21,470	10,864	12,081	22,945	33,830	12,360	10,885
3041 Refuse Collection	56,000	31,104	13,836	44,940	53,637	(2,363)	8,697
3042 Bulky Refuse Collection	7,162	6,353	2,091	8,444	8,624	1,462	180
3043 Bins on wheels	-	-	-	-	-	-	-
3045 Bring in sites	-	-	-	-	-	-	-
3051 Road & Street Cleaning	33,578	25,477	8,492	33,969	33,969	391	-
3052 Cleaning & Maintenance of Non-Urban Areas	-	-	-	-	-	-	-
3053 Cleaning of Public Conveniences	3,800	2,135	1,179	3,314	4,000	200	686
3055 Cleaning of Council Premises	500	-	-	-	500	-	500
3060 Cleaning & Maintenance of Parks & Gardens	3,027	2,270	505	2,775	3,027	-	252
3061 Cleaning & Maintenance of Soft Areas	-	-	-	-	-	-	-
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3064 Other Contractual Services	13,900	-	13,565	13,565	13,900	-	335
3070-3090 Consultation Fees	-	-	-	-	-	-	-
3100-3139 Contract & Project Management	5,500	-	-	-	4,425	(1,075)	4,425
3300-3379 Hospitality	-	-	-	-	-	-	-
3380-3389 Community	5,440	2,199	5,668	7,867	7,000	1,560	(867)
3600-3694 Local Enforcement Expenses	70	186	68	254	100	30	(154)
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	-	-	-	-	-	-	-
	180,897	106,067	44,622	150,689	183,862	2,965	33,173

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2019	2019	2020	Bud-Bud	Bud-Act
€	€	€	€	€	€	€	
8 Administration & Other Expenditure							
2150-2199 Office Utilities	2,600	2,571	795	3,366	3,100	500	(266)
2260-2299 Office Materials & Supplies	-	-	160	160	500	500	340
2450-2499 Office Rent	10,250	7,688	(5,838)	1,850	-	(10,250)	(1,850)
2500-2599 National & International Memberships	500	1,231	-	1,231	1,300	800	69
2600-2699 Office Services	3,050	2,855	718	3,573	4,021	971	448
2700-2799 Transport	700	772	764	1,536	2,801	2,101	1,265
2800-2899 Travel	-	-	-	-	-	-	-
2900-2999 Information Services	1,900	1,037	313	1,350	2,200	300	850
3050 Office Cleaning	-	-	-	-	-	-	-
3140-3199 Professional Services	20,250	12,267	10,537	22,804	24,269	4,019	1,465
3200-3299 Training	500	462	-	462	500	-	38
3345 Office Hospitality	630	648	194	842	730	100	(112)
3400-3499 Incidental Expenses	250	83	28	111	250	-	139
	-	-	-	-	-	-	-
	40,630	29,614	7,671	37,285	39,671	(959)	2,386
9 Finance Costs							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
Lease interest	-	-	1,001	1,001	1,455	1,455	454
	-	-	-	-	-	-	-
	-	-	1,001	1,001	1,455	1,455	454
10 Other Expenditure							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	-	-	-	-	-	-
8000-8099 Depreciation (Charge for the Year)	35,328	34,230	22,713	56,943	57,817	22,489	874
	35,328	34,230	22,713	56,943	57,817	22,489	874
Total	345,558	235,250	104,184	339,434	384,079	38,521	44,645

Detailed Estimates of Statement of Financial Position

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	as at	changes from	as at	Jan-Dec	Bud-Bud	Bud-Act
	2019	30-Sep 2019	30 Sep-31 Dec 2019	31-Dec 2019	2020		
€	€	€	€	€	€	€	
11 Inventory							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	-	-	-	-	-	-	-
Books	-	285	-	285	200	200	(85)
	-	285	-	285	200	200	(85)
12 Receivables							
0201-0209 Receivables	2,000	11,243	(4,370)	6,873	2,000	-	(4,873)
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	2,500	7,050	6,425	13,475	9,015	6,515	(4,460)
Deposits	842	842	(242)	600	600	(242)	-
	5,342	19,135	1,813	20,948	11,615	6,273	(9,333)
13 Cash & Equivalents							
5001-5099 Bank & Cash Balances	356,817	370,277	27,319	397,596	432,256	75,439	34,660
	356,817	370,277	27,319	397,596	432,256	75,439	34,660
14 Payables							
4000 Payables	20,000	13,042	17,177	30,219	20,000	-	(10,219)
4100 Accruals	17,500	13,687	(86)	13,601	13,800	(3,700)	199
4150 Deferred Income	1,000	-	-	-	-	(1,000)	-
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
Other creditors / Short-term Lease Liabilities	15,900	16,485	11,849	28,334	30,462	14,562	2,128
	54,400	43,214	28,940	72,154	64,262	9,862	(7,892)
15 Non Current Liabilities							
4200 Long Term Borrowings	-	-	-	-	-	-	-
Deferred income / Long-term Lease L	31,374	37,312	103,959	141,271	127,438	96,064	(13,833)
	31,374	37,312	103,959	141,271	127,438	96,064	(13,833)

16 Depreciation of Property, Plant and Equipment

		Office furniture & Fittings	Computer Equipment	Office Equipment	Urban Improvements	New Street Signs	Construction Works	Special Programmes	Plant and Machinery	Right-of Use Assets	Total
Asset											
% of depreciation		8%	25%	20%	10%	100%	10%	10-100%	20%		
		€	€	€	€	€	€	€	€	€	€
Cost											
As at 01 January	2020	29,245	6,848	18,533	704,412	10,170	701,959	254,130	1,944	156,652	1,883,893
Additions		2,600		3,000					500		6,100
Disposals											-
As at 31 December	2020	31,845	6,848	21,533	704,412	10,170	701,959	254,130	2,444	156,652	1,889,993
Grants/ other reimbursements											
As at 01 January	2020	737	-	11,444	484,456	-	-	143,182	-	-	639,819
Additions											-
As at 31 December	2020	737	-	11,444	484,456	-	-	143,182	-	-	639,819
Accumulated Depreciation											
As at 01 January	2020	10,424	4,301	3,486	125,821	10,170	638,630	110,948	1,944	42,559	948,283
Charge for the year		2,010	1,184	1,692	21,082	-	18,189	-	100	13,560	57,817
Released on disposal											-
As at 31 December	2020	12,434	5,485	5,178	146,903	10,170	656,819	110,948	2,044	56,119	1,006,100
Budgeted NBV 31 Dec	2019	20,032	2,981	4,297	95,197	-	74,315	-	618	-	197,440
Forecasted NBV 1 Jan	2020	18,084	2,547	3,603	94,135	-	63,329	-	-	114,093	295,791
Budgeted NBV 31 Dec	2020	18,674	1,363	4,911	73,053	-	45,140	-	400	100,533	244,074